



Virginia International University  
 11200 Waples Mill Road Suite 360  
 Fairfax, VA 22030  
 Phone: 703-591-7042  
 Fax: 703-591-7048  
 Email: registrar@viu.edu

## Name Change Form

Use this form to notify the Registrar's Office of your name change. You are also required to contact the IT Department for a possible change in your VIU email address/computer log in.

**VIU ID #** \_\_\_\_\_ **SEVIS ID #** \_\_\_\_\_

**Previous Name:**  
 Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_ Suffix: \_\_\_\_\_

**New Name:**  
 Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_ Suffix: \_\_\_\_\_

**Phone #** \_\_\_\_\_ **Email Address** \_\_\_\_\_

**Two proofs of identification are required:**

Social Security Card     
  Driver's License     
  Passport  
 Marriage Certificate     
  Divorce Degree     
  Birth Certificate  
 Court Issued Document     
  Permanent Resident Card (Green Card)

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
 (Required)

**Office Use Only**

Proof verified Date: \_\_\_\_\_ By: \_\_\_\_\_

Student D.B. Date: \_\_\_\_\_ By: \_\_\_\_\_

SEVIS D.B. Date: \_\_\_\_\_ By: \_\_\_\_\_

Informed  Admissions Office  Accounting Office  Academics  ISS Office  IT Department

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