



Virginia International University
 11200 Waples Mill Road Suite 360
 Fairfax, VA 22030
 Phone: 703-591-7042
 Fax: 703-591-7048
 Email: dso@viu.edu

Travel Authorization Form

(All international travels must be documented)

First Name:		Middle Name:	
Last Name:		Date of Birth:	(Month / Day / Year) ____ / ____ / ____
VIU ID #:		SEVIS #:	
Country of Birth:		Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female

Student's U.S. Address:	Street: _____
	City: _____ State: _____ Zip: _____
	Tel: (____) _____ E-mail: _____

*Student's Foreign Address: *Primary residence while on vacation	Street: _____
	Province/Territory: _____
	Country: _____ Postal Code: _____

Program of Study:		Concentration (If any)	
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ACCOUNTING OFFICE: _____
 (SIGNATURE) (DATE)

TERMS AND CONDITIONS FOR TRAVEL TO YOUR NATIVE COUNTRY

- All F-1 students must fulfill his/her financial obligations towards VIU.
- All F-1 students must enroll for the next semester.
- F-1 students are strongly advised to have a copy of their academic records (i.e.; Transcript) before leaving the U.S.
- F-1 students can ONLY travel outside the U.S. during official school breaks, such as winter and summer breaks, except for extreme emergency cases which will be handled differently. Students should consult an International Student Advisor before they act on emergencies, because your definition of an emergency may not match with VIU's definition of an emergency.
- F-1 students must have the signature of a school official on their I-20, before they may travel outside of the U.S., in order to re-enter the U.S. at a later date.
- All F-1 students must remember that once they re-enter the U.S. with VIU's I-20, they are required to remain a VIU student for one semester before they are eligible to transfer out.

"BY SIGNING THIS FORM, I CERTIFY THAT THE INFORMATION I HAVE PROVIDED IS CORRECT TO THE BEST OF MY KNOWLEDGE, AND I HAVE READ AND UNDERSTAND THE TERMS OF TRAVELING OUT OF THE U.S. DURING A SCHOOL BREAK AS AN F-1 VISA STUDENT, WITH ITS SUBJECTIBILITY TO ANY FUTURE CHANGES, WITHOUT ANY NOTICE."

 STUDENT'S SIGNATURE DATE

Office Use Only
Date Processed: _____ By: _____
Rev: 10/08