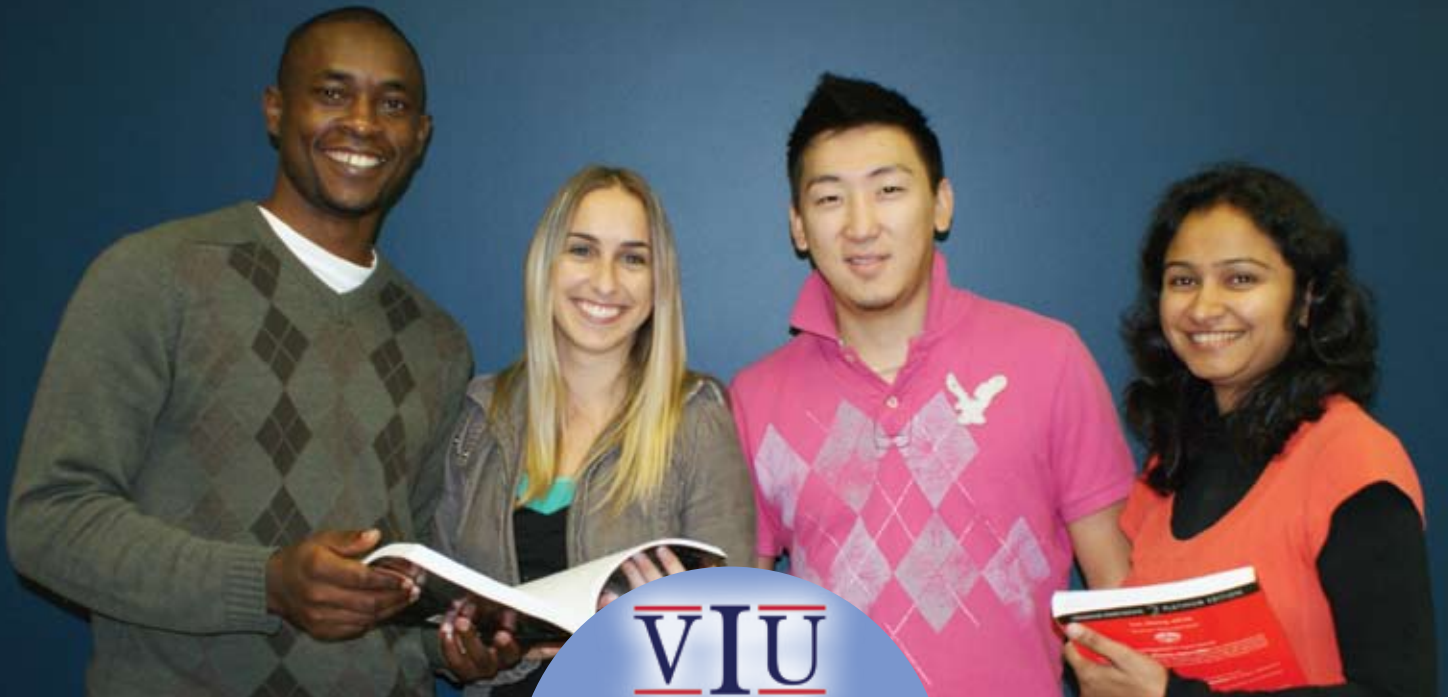


# CERTIFICATE PROGRAMS



## VIRGINIA INTERNATIONAL UNIVERSITY

Virginia International University offers a variety of certificate programs and is designed to provide students with relevant knowledge and up-to-date skills to help enhance their career and professional credentials. Taught by industry experts, students will gain a competitive advantage in the job market and their career growth.

### Certificate Programs

- International Business Certificate (full time - undergraduate level)
- Small Business Management Certificate (full time - undergraduate level)
- Medical Administrative Assistant Certificate (full time - undergraduate level)
- IT Specialist Certificate (full time - undergraduate level)
- TESOL (Teaching English to Speakers of Other Languages) Certificate (full time - graduate level)

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### Virginia International University

11200 Waples Mill Road, #360, Fairfax, VA 22030

Toll Free: 1 800 51 GO VIU • Phone: +1 703 591 7042 • Fax: + 1 703 591 7048

Web: [www.viu.edu](http://www.viu.edu) • Email: [info@viu.edu](mailto:info@viu.edu)

Accredited Member, ACICS.  
VIU is certified to operate by SCHEV.

# CERTIFICATE PROGRAMS

“VIU not only provides us with the latest technological advancements, but also with hands-on projects that prepares us for the market.”

*Julian Tanushi*

## **BUSINESS CERTIFICATE PROGRAMS**

In today's competitive job market, professionals are actively pursuing continuing education and professional certifications to put them on the fast track to success. Corporations are constantly evolving, and requiring new knowledge and skills. VIU's certificate programs provide career professionals with best-practice techniques and proven strategies for management in today's competitive business world.

### **VIU OFFERS THREE BUSINESS CERTIFICATES:**

- *International Business (undergraduate level)*
- *Small Business Management (undergraduate level)*
- *Medical Administrative Assistant Certificate (undergraduate level)*

**Please visit [bpd.viu.edu](http://bpd.viu.edu) for more information.**

## **COMPUTER CERTIFICATE PROGRAM**

VIU's Computer Certificate Program prepares individuals to meet the industry standards of 21st century. The IT Specialist Certificate provides students with the essential skills required to develop and troubleshoot computers, networks and computer applications.

### **VIU OFFERS ONE COMPUTER CERTIFICATE:**

- *IT Specialist Certificate Program (undergraduate level)*

**Please visit [cpd.viu.edu](http://cpd.viu.edu) for more information.**

## **TESOL CERTIFICATE (TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES)**

VIU's Graduate Certificate in TESOL prepares students to work as English teachers in a world where the global need for English language skills is growing. Upon successful completion of the program, students will have a solid linguistic and pedagogical base as well as classroom experience gained through observation and supervised teaching. Our graduates will be qualified to teach English in a variety of educational settings in the US and abroad.

**Please visit [www.viu.edu/elp](http://www.viu.edu/elp) for more information.**

## **ADMISSION REQUIREMENTS (UNDERGRADUATE)**

Application Form  
\$100 Application Fee  
\$65 Postage Fee (for international mail)  
Copy of Passport  
Statement of Financial Support  
Bank Statement of Sponsor  
High School Diploma  
Initial Student Agreement Form

## **ADMISSION REQUIREMENTS (GRADUATE)**

Application Form  
\$100 Application Fee  
\$65 Postage Fee (for international mail)  
Copy of Passport  
Statement of Financial Support  
Bank Statement of Sponsor  
Bachelor's Degree Transcript  
Bachelor's Degree Diploma  
Initial Student Agreement Form

## **TUITION\***

Full-time (12 credits)	\$347 per credit
Part-time	\$359 per credit

## **TESOL CERTIFICATE**

Full-time (9 credits)	\$441 per credit
Part-time	\$452 per course

## **SEMESTER START DATES**

Fall 2011 Semester: August 29

Spring 2012 Semester: January 9

### **Non-Discrimination Policy**

It is the policy of Virginia International University to provide equal educational opportunities for all people regardless of race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity and expression, family responsibilities, political affiliation, disability, source of income, place of residence or business, and veteran status.