

## Academic Integrity Remediation Plan (Fourth Instance)

As is reflected in the Code of Academic Excellence in the VIU Academic Catalog,

*“All Virginia International University students are expected to perform with integrity and respect for the high rigors of academic excellence espoused by VIU. Academic integrity includes the maintenance of a learning environment where everyone is given an opportunity to succeed through their own efforts and violations to the Code of Academic Excellence are not tolerated by the learning community.”*

### Academic Misconduct

Violations to the Code of Academic Excellence can ultimately lead to the improper evaluation of assessment tasks leading to unjust attribution of grades or course status. Therefore, it is integral to monitor and evaluate any allegation of academic misconduct. Forms of violation can include, but are not limited to the following:

- A. Unauthorized use of material or improper collaboration
- B. Intended or unintended plagiarism
- C. Submissions of the same work for multiple courses
- D. Falsifying, purchasing or altering the work of others or representing others' materials as one's own work
- E. Unauthorized access to or the theft of the work of others

Each instance of alleged abuse of the Academic Code of Excellence will be evaluated and reviewed by members of the VIU learning community taking into consideration such factors as the student's prior academic history. Therefore, the listing above is not intended to be exhaustive and is merely meant to serve as a list of potential areas for violation.

Since this is the FOURTH allegation of violation of the policy, the following course of action is required:

#### 4. Resolution for the Fourth Allegation of Misconduct:

- a. If a violation to the Academic Code of Excellence is alleged again for the same student for the fourth time, a written or electronic notice shall be sent to the student explaining the nature of the allegation and informing the student that this matter will be handled by the Institutional Grievance Panel, which consists, at a minimum, of the dean and/or Program Designee, the Vice President of Academic Affairs, and a designee from the Office of the President.
- b. During the Institutional Grievance Panel hearing, the Program Designee will provide documentation of all allegations of misconduct. The panel will then discuss the violation and possible consequences of the violation. Possible consequences can include:
  - i. Suspension from the school for a minimum of one semester
  - ii. Permanent expulsion from the university
- c. The student will be notified in writing by a letter from the Vice President of Academic Affairs regarding the decision. Appeals to decisions can only be made to the Office of the Vice President of Academic Affairs.
- d. At this time, the Program Designee will return a copy of the paper (with comments) to the student while keeping the original paper and supporting documentation in the university records.

## Remediation Plan

The following remediation plan is established as a requirement for remaining in good academic standing:

1. The student will receive a zero (0) grade for the assignment with no option to redo the assignment.
2. The matter is deferred to Virginia International University's Institutional Grievance Panel. The grievance panel will discuss the violation and possible consequences of the violation. Possible consequences can include:
  - a. Suspension from the school for a minimum of one semester
  - b. Permanent expulsion from the university

*Failure to comply with the items above in the specified parameter will result in escalation to the Provost and the President of the University for review.*

I agree to comply with the items above.

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Student Signature

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Date

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Dean Signature

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Date